

Support in Ceredigion - Your right to appeal



Putting you at the centre
A guide for young people, parents and carers



Cyngor Sir
CEREDIGION
County Council

Additional Learning Provision - Your right to appeal



What to do if you do not agree

We want to work together to make sure that any problems can be sorted as soon as possible.

We want to try to stop any disagreements about your plan.

Schools, colleges and local authorities must make sure you have support to:

- understand the plan
- be part of writing the plan
- be part of decisions that affect them in the plan
- talk about your worries
- get your questions answered

What happens if I still disagree with my plan?

If you still disagree with your plan things need sorting out quickly and locally.

You can ask the local authority to reconsider some decisions if you are unhappy.

This includes:

- whether or not you have ALN
- the way your ALN is written about in your individual development plan
- the support that is written about in your individual development plan
- who is in charge of looking after your individual development plan.

As a local authority we must:

- make sure someone not involved can listen and help.
- make sure young people and parents know this is possible.

This will help to make sure that young people don't have to appeal and that we can work together to put things right.

An appeal is a formal way to ask for a decision to be looked at because you want it to change.

All young people with additional learning needs (ALN) have an individual development

plan. The individual development plan will say what you need to be able to learn. And

what will be done so that you are properly supported in school or college. You must

be part of all the decisions that are made for your plan.

We will ask you...

What you think about your IDP?

- Do you agree with the plan?
- Do you consent to the plan going ahead?
- Who are you happy to share your information with?

We will record when and how your decision was made.

It is important to remember that you can change your mind at any time.

Who do I contact?

The ALN Pupil and Family Support Co-ordinator is a free and confidential service and they are able support and provide information about support with your additional learning needs by telephone or meet with you face to face. For more information contact:

ALN Pupil & Family Support Co-ordinator
01545570881

or e-mail at pps@ceredigion.gov.uk.

or visit our website:

<http://www.ceredigion.gov.uk/resident/schools-education/additional-learning-needs/>

Your right to appeal

If you are still not happy, you can appeal. You can challenge the decisions about your additional learning needs and your plan.

We will try our best to deal with your concerns as quickly as possible.

You can also ask an **advocate** to help you. An advocate is someone who speaks up for you, to help you say what you want to say and gets your needs met.

You can ask an independent advocate to help you raise your concerns. **SNAP Cymru** can work with you (and your family) to make sure your voice is heard and your views are considered in planning and decisions which affect you.

You can contact them on 0808 801 0608 or, for more for more information, visit their website www.snapcymru.org

SNAP Cymru can help you to appeal. They can help to do things like:

- think about the appeal and advise what can be done
- write letters
- go to meetings to speak up for the child or young person.

Your right to appeal to The Education Tribunal for Wales (ETW)

A tribunal is a special group of people whose job is to deal with a disagreement.

ETW is an independent tribunal who hears and makes decisions on appeals about the additional learning needs of children and young people, and claims of disability discrimination in schools and colleges.

The tribunal can decide if you can understand your plan and are able to appeal.

If you cannot understand, your representative can appeal to the tribunal about decisions made involving your plan.



A young person or a parent can appeal to the Education Tribunal for Wales about things for example:

- a decision about what ALN a young person has.
- a local authority deciding if a person needs a plan.
- what support the plan says the child or young person needs.
- the school the plan says the person should go to.
- no school being named in the plan.
- a decision not to check a plan.
- a decision not to keep going with a plan.
- a decision about whether support should be provided in Welsh.
- a decision to end an individual development plan.

Everyone must go along with the decision of the Education Tribunal for Wales. Any appeal against the Education Tribunal for Wales must be about how they used the law.

If needed, this can go to a higher Tribunal.

For further information, visit their website:

www.educationtribunal.gov.wales or telephone 0300 025 9800.



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What if I disagree with a health service?

If your concerns or disagreements are to do with a Health service, you can use the NHS 'Putting Things Right' process, to find out more information, visit:

www.wales.nhs.uk/ourservices/publicaccountability/Puttingthingsright