



**LICENSING ACT 2003
PREMISES LICENCE**

Cyngor Sir **Ceredigion** County Council



s licence number

PRM 0126 (Issued 19/03/2018)

Premises details

Postal address of premises, or if none, ordnance survey map reference or description

**THE ROYAL OAK HOTEL,
38 HIGH STREET,**

**Post town
LAMPETER**

**Post code
SA48 7BB**

**Telephone number
01570 218 615**

Where the licence is time limited the dates

LICENCE NOT TIME LIMITED

Licensable activities authorised by the licence

REGULATED ENTERTAINMENT:

FILMS

LIVE MUSIC

RECORDED MUSIC

LATE NIGHT REFRESHMENT

SALE BY RETAIL OF ALCOHOL

The times the licence authorises the carrying out of licensable activities

REGULATED ENTERTAINMENT:

**FILMS: SUN – THUR 1100- 2300 HRS
 FRI AND SAT 1100HRS – 0130HRS**

**LIVE MUSIC: SUN – WED 1200- 2300 HRS.
 THUR – SAT 1200 -0200HRS**

**RECORDED MUSIC: SUN – WED 1200- 2300 HRS
 THUR – SAT 1200 –0200HRS.**

LATE NIGHT

**REFRESHMENT: SUN – WED 2300- 0130 HRS.
 THUR –SAT 2300 - 0230HRS**

SALE BY RETAIL

**OF ALCOHOL: SUN – WED 0900- 0130HRS.
 THUR – SAT 0900 -0230HRS.**

NON STANDARD TIMINGS:

- **NEW YEARS EVE: FROM 1100 HRS 31ST DEC TO 0400 HRS
NEW YEARS DAY.**
- **FRIDAYS SATURDAYS AND SUNDAYS PRIOR TO MON BANK
HOLIDAYS THROUGHOUT THE YEAR – 1 ADDITIONAL HOUR**
- **BOXING DAY NIGHT UNTIL 0130HRS**
- **15/12/2017 – ROYAL OAK BIRTHDAY (1 HOUR FOR 2017 ONLY)**
- **BLACK FRIDAY (ANNUALLY THE TWO FRIDAY NIGHTS
BEFORE XMAS DAY) – SALE OF ALCOHOL UNTIL 0400)**
- **RUGBY SIX NATIONS MATCHES INVOLVING WALES AND
ENGLAND – SALE OF ALCOHOL FOR ADDITIONAL 1 HOUR.**
- **MAJOR LIVE SPORTING EVENTS TAKING PLACE IN OTHER
PARTS OF THE WORLD AND OUTSIDE BST AND GMT i.e
RUGBY, SOCCER, CRICKET, BOXING, AMERICAN FOOTBALL,
MOTOR RACING G.P'S TO SELL HOT FOOD, HOT BEVERAGES
AND ALCOHOL 30 MINUTES PRIOR TO THE EVENT AND TO
CONCLUDE 30 MINUTES FOLLOWING THE EVENT.**

- **1 ADDITIONAL HOUR ON THE FOLLOWING ANNUALLY:**
- **ST DAVIDS DAY**
- **SANTES DWYNWEN DAY**
- **VALENTINE DAY**
- **SUMMER SOLSTICE 21ST JUNE**
- **LAMPETER ANNUAL AGRICULTURAL SHOW**
- **LAMPETER CARNIVAL**
- **LAMPETER FOOD FESTIVAL**
- **HALLOWEEN (SATURDAY CLOSEST TO 31ST OCTOBER)**

The opening hours of the premises

- **SUN-WED : 0900 – 0200 HRS**
- **THUR-SAT: 0900- 0300 HRS**
- **NEW YRS EVE: FROM 0900 31ST DECEMBER TO 0430 HRS 2ND JANUARY.**
- **FRID,SAT AND SUN PRIOR TO MON BANK HOLIDAYS THROUGHOUT THE YEAR – 1 ADDITIONAL HOUR + 30MINUTES**
- **BOXING DAY NIGHT UNTIL 0200HRS**
- **15/12/2017 – ROYAL OAK BIRTHDAY (0330 FOR 2017 ONLY)**
- **BLACK FRIDAY (ANNUALLY THE TWO FRIDAY NIGHTS BEFORE XMAS DAY) –UNTIL 0430)**
- **RUGBY SIX NATIONS MATCHES INVOLVING WALES AND ENGLAND – 30 MINUTES AFTER END TIME PERMITTED TO SELL ALCOHOL ON DAY OF MATCH.**
- **MAJOR LIVE SPORTING EVENTS TAKING PLACE IN OTHER PARTS OF THE WORLD AND OUTSIDE BST AND GMT i.e RUGBY, SOCCER, CRICKET, BOXING, AMERICAN FOOTBALL, MOTOR RACING G.P'S TO SELL HOT FOOD, HOT BEVERAGES AND ALCOHOL 30 MINUTES PRIOR TO THE EVENT AND TO CONCLUDE 30 MINUTES FOLLOWING THE EVENT.**
- **1 ADDITIONAL HOUR ON THE FOLLOWING ANNUALLY +30 MINS:**
- **ST DAVIDS DAY**
- **SANTES DWYNWEN DAY**
- **VALENTINE DAY**
- **SUMMER SOLSTICE 21ST JUNE**
- **WINTER SOLSTICE 21ST DECEMBER**
- **LAMPETER ANNUAL AGRICULTURAL SHOW**
- **LAMPETER CARNIVAL**
- **LAMPETER FOOD FESTIVAL**
- **HALLOWEEN (SATURDAY CLOSEST TO 31ST OCTOBER)**
- **24 HOUR AVAILABILITY FOR RESIDENTS AND THEIR BONA-FIDE GUESTS**

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

ON AND OFF SALES

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

COLIN ROSE

Registered number of holder, for example company number, charity number (where applicable)

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

SARAH ELIZABETH ROSE

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

OONU-IND-02653

CARMARTHENSHIRE COUNTY COUNCIL

Annex 1 - MANDATORY CONDITIONS

1 Mandatory conditions where licence authorises supply of alcohol

(1) Where a premises licence authorises the supply of alcohol, the licence must include the following conditions.

(2) The first condition is that no supply of alcohol may be made under the premises licence-

(a) at a time when there is no designated premises supervisor in respect of the premises licence, or

(b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

(3) The second condition is that every supply of alcohol under the premises licence

must be made or authorised by a person who holds a personal licence.

2 Mandatory condition: exhibition of films

(1) Where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.

(2) Where the film classification body is specified in the licence, unless subsection

(3)(b) applies, admission of children must be restricted in accordance with any recommendation made by that body.

(3) Where-

(a) the film classification body is not specified in the licence, or

(b) the relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question,

admission of children must be restricted in accordance with any recommendation made by that licensing authority.

(4) In this section-

"children" means persons aged under 18; and

"film classification body" means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 (c.39) (authority to determine suitability of video works for classification).

3 Mandatory condition: door supervision

(1) Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, the licence

must include a condition that each such individual must be licensed by the Security

Industry Authority.

- (2) But nothing in subsection (1) requires such a condition to be imposed-
- (a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c.12) (premises with premises licences authorising plays or films), or
 - (b) in respect of premises in relation to-
 - (i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or
 - (ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act).
- (3) For the purposes of this section-
- (a) "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies, and
 - (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2014

With effect from 28th May 2014

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1-
 - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - (b) “permitted price” is the price found by applying the formula –
$$P = D + (D \times V)$$
where –
 - (i) P is the permitted price
 - (ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol
 - (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence –
 - (i) The holder of the premises licence,
 - (ii) The designated premises supervisor (if any) in respect of such a licence, or
 - (iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - (e) “valued added tax” means value added tax charged in accordance with the Value Added Tax Act 1994

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

The Licensing Act 2003 (Mandatory Licensing Conditions) (Amendment) Order
2014

The below Mandatory Conditions **replace** the Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010 and comes into effect **on 1st October 2014**

Conditions 1 to 4 refer to all premises that sell or supply alcohol for consumption on the premises. Condition 3 is relevant to Premises that sell for consumption off the premises.

1. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

3. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

(a) a holographic mark, or

(b) an ultraviolet feature.

4. The responsible person must ensure that—

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.”

Annex 2 - Conditions consistent with the operating Schedule

PROMOTION OF LICENSING OBJECTIVES:

- **General – All four licensing objectives:**
 - Staff rotas to be organized to ensure sufficient coverage .
 - Alcohol may be served in the restaurant area without the consumption of a meal in the event of a pre-planned meeting or organization wanting to use the restaurant area for their own purpose. (REMOVED FOLLOWING MEDIATION 19/10/2017. SEE APPENDIX 5).
 - The areas denoted on the plan called lounge and public bar and courtyard, do not have food and alcohol restrictions as in the above condition for the restaurant.
 - Courtyard bar servery area within the coach house to be deleted from the plan- (no longer exits)

- **Prevention of Crime and Disorder:**
 - Pubwatch – We will become an active member of Pubwatch or similar scheme in this area.
 - CCTV will be installed and operational in the following areas of the premises as per conditions and specifications below from Heddlu Dyfed Powys Police
 - Public Bar
 - Lounge Bar (Snug)
 - Courtyard Area and Archway
 - i. All footage must be of good quality and of a minimum performance capability sufficient to identify individuals.
 - ii. It must be in colour.
 - iii. All footage during the duration of the Licensable activities to be retained for a period of 30 days.
 - iv. The CCTV system must operate continuously, and if a defect arises the police must be informed and immediate arrangements must be made to rectify the fault.
 - v. All footage must on demand be made available to a police officer for viewing and a copy of that footage made immediately available to a police officer.

At all times during the period of operation of the premises there must be a competent person on the premises capable of reply and be able to undertake the export of recordings quickly onto a removable storage medium. Memory Stick, CD, or DVD format is

- vi. acceptable to the police. The master copy will be available to the police on demand.
 - vii. The system must incorporate a means of transferring images from the hard drive to a format that can be played back on any Microsoft Windows compatible computer. The application software required to launch and view recorded images must either be included as part of the standard Microsoft operating system installed or be installed to the recorded media when the data is copied to that media.
 - viii. The whole of the licensed area with entry and exit areas must be covered by cameras, and there must not be any hidden or obscured areas .This will deal with issues which have arisen outside the premises when customers have been arriving or leaving.
- Warning and refusals to be logged in to Hard back book, and also e shared with other licensees on secured Face book page. Book to include complaints and actions taken relating to noise nuisance documented.
 - SIA door persons - 1 x SIA door person required when recorded music is being played after 2300hrs on a Friday and Saturday night only, and on other occasions where the Management considers in necessary .

Prevention of Public Nuisance

- No live or recorded music will be played in the area marked courtyard other than incidental back ground music.
- Live and recorded music indoors only.
- Glass Bottles not to be emptied outside after 10pm
- All musical entertainment will be in doors
- All music entertainment to be indoors after 23.00hrs.

Public Safety

- Public Liability Insurance in place for the premises.
- Courtyard and archway well lit
- Regular glass collections

The Protection of Children from Harm

- We have a Challenge 25 Policy
- No children will be in the licensed area after midnight on any night with the exception of children of the premises licence holder or children living on the premises.

**Annex 3 - Conditions attached after a hearing by the licensing authority/
Mediation meeting**

Mediation Meeting Royal Oak Hotel Lampeter 24th May 2017
Persons present :- Nicholas Wright PLH – Ainsley Waterman DPS
John Evans Police Licensing Officer Dyfed Powys Police, Ps Delme Jones
865 Dyfed Powys Police.
Carwen Evans, Eifion Roberts Environmental health
Alfor Evans Licensing Officer Ceredigion County Council Ainsley

S34 Variation of premises application at the Royal Oak to extend the hours of sale of alcohol to 2am Sunday to Thursday and 3am Friday and Saturday.

Two representations received from Police and Environmental Health. The application was gone into in detail and clarification sought on some of the statements made on the application.

- 1. Non Standard Timings - This was explained as per current existing conditions i.e there will be no extension to the existing licensable activities except for content of this application with regards to the sale of alcohol.**
- 2. Remove Crime and Disorder Offerings in Annex ii B remove all of it and replaced with “Warning and refusals to be logged in to Hard back book, and also e shared with other licensees on secured Face book page. Book to include complaints and actions taken relating to noise nuisance documented.**
- 3. Annex 2 d) Prevention of Public Nuisance**
- 4. All music entertainment to be indoors after 23.00hrs.**
- 5. Remove sentence “Front of house manager or senior duty manager will make sure that complaints are dealt with quickly and efficiently and that noise is kept to a minimum outside.”**
- 6. Protection of Children from Harm:
Remove sentence: - Front of house manager will keep an eye on children and make sure they are kept away from the front of the archway (by the road) and that they are being properly supervised.**
- 7. This condition was removed following mediation on 19.10.2017 (See appendix 5).**

8. **Hours** –(Not negotiated or agreed subsequently agreed placed on licence)
9. **Hours offered by applicant by means of negotiation and compromise for the sale of alcohol**

Sunday to Thursday -1.30 Am with a 30 minute drinking up time and Friday and Saturday – 2.30am with a 30 minute drinking up time.
10. **Hours offered by Police Sunday to Thursday 0100Hrs Friday and Saturday 0200hrs.**
11. **Police have to consider this at a senior level.**
12. **Issue of SIA door persons - One SIA door person required when recorded music is being played after 2300hrs on a Friday and Saturday night only, and on other occasions where the Management considers in necessary.**
13. **NO representations from either Police or EVH re including the condition “24hr availability for residents and their bona fide guests “– agreed**

MEDIATION MEETING HELD 19/10/2017 at Royal Oak, Lampeter.

Persons present – Mr Nick Wright (Applicant), John Evans (Police Licensing Officer), Leyton Phillips (TPS 1166) and Gareth Rees (Senior Licensing Officer (Ceredigion County Council).

Matters Discussed: As per Application (S34 Variation).

Persons present were informed that a Full Variation had been submitted by the applicant relating to:

1. Alterations to the layout, interior of the premises and bar area. (Plan attached Appendix 4).
2. Extension of hours for recorded and live music-
Sun-Wed 12:00-23:00 Thu-Sat 12:00- 02:00.
3. Extension of retail of alcohol in the morning from 07:00-01:30 Sun-Wed with additional half hour requesting a change in the opening hours to 07:00 to 02:00 Sun-Wed.
4. Extension of retail of alcohol in the morning from 07:00-03:00 Thu-Sat with additional half hour requesting a change in the opening hours to 07:00 to 03:30 Thu-Sat.
5. Licensed to sell Food 24 hours to residents and non-residents.
6. To Remove Condition (annex 3 condition 7) - Remove following “alcohol may be served in the restaurant area without the consumption of a meal in the event of a pre-planned meeting or organization wanting to use the restaurant area for their own purpose Restaurant area to have same conditions as main bar area, Pool and entertainment to be allowed in this area.
7. Non-Standard times as outlined below. Each of the dates requested were discussed.

The applicant was informed that a representation had been received from the Police, details of which were outlined by John EVANS, these included a list of incidents recorded at the premises within the preceding 12 months.

The following was agreeable to all persons present. Clarification was sought concerning a number of the non-standard timing dates/Days etc.

1. No objection from persons present to the alterations as per application.

2. Extension of hours for recorded and live music. Following discussion the application was agreed. (Sun-Wed 12:00-23:00)(Thu-Sat 12:00- 02:00).
3. Following discussion the applicant agreed to the offering by Police that the opening hours be modified to 09:00 daily (Sun-Wed). The Police objected to the general extension of closing time and the applicant offered that the closing time of the premises would remain as current closing times for (Sun-Wed). Agreed.
4. Following discussion the applicant agreed to the offering by Police that the opening hours be modified to 09:00 daily (Thu-Sat). The Police objected to the general extension of closing time and the applicant offered that the closing time of the premises would remain as current closing times for Fri and Sat Applicant requested (Thur) hours to be extended to mirror current Fri and Sat hours as Thursday is a Students night. Following a discussion it was agreed that Thursday Hours be extended to be the same as the current Fri and Sat hours.
5. Licensed to sell late night refreshments – 23:00 daily to end time permitted to sell alcohol at premises.
6. The Police agreed with the request to remove in its entirety the following condition contained in the current Licence. Annex 3 Condition 7 – “alcohol may be served in the restaurant area without the consumption of a meal in the event of a pre-planned meeting or organization wanting to use the restaurant area for their own purpose.”

Non-Standard Timings.

The following was agreed:

1. Lampeter Annual Agricultural Show – Sale of alcohol for an additional hour.
2. Lampeter Carnival – Sale of alcohol for an additional hour.
3. Lampeter Food Festival - Sale of alcohol for an additional hour.
4. Royal Oak Birthday – Sale of alcohol for an additional hour on December 15th 2017.2017 Only).
5. Black Friday (Annually the Two Friday nights before Xmas day) – Sale of alcohol until 04:00.
6. Halloween (Saturday nearest to 31st October) – Sale of alcohol for an additional hour.

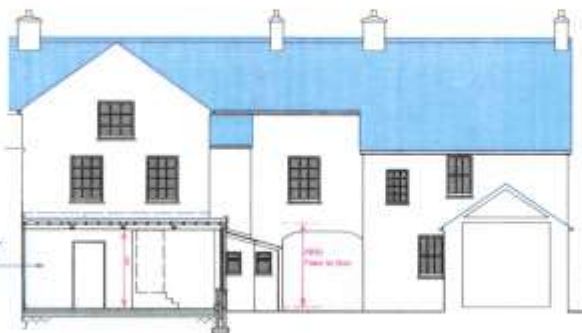
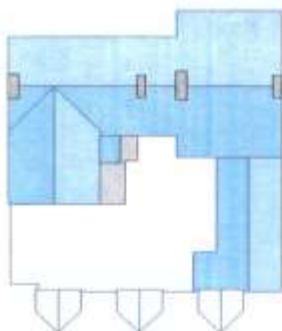
7. Superbowl Final – Sale of alcohol for an additional hour – Not deemed necessary as captured in Major Sporting Event – 9 below.

8. Rugby Six Nations Championship matches involving Wales and England - Sale of alcohol for an additional hour.

9. Major Live Sporting Events taking place in other parts of the world and outside BST and GMT i.e. Rugby, Soccer, Cricket, Boxing, American Football, Motor Racing G.P's to sell hot food, hot beverages and alcohol 30 minutes prior to event and to conclude 30 minutes following event.



PLANS AS EXISTING
Scale 1:200
0 5 10M



See Dwg L (1) - S BR for construction details

Key



E

Licensed area
Fire Alarm Break glass
Fire Extinguisher.



PROPOSED PLAN

Scale 1:100

0 1 2 3 4 5 M