



**LICENSING ACT 2003  
PREMISES LICENCE**

Cyngor Sir **Ceredigion** County Council



**s licence number**

**PRM 0250**

**Premises details**

**Postal address of premises, or if none, ordnance survey map reference or description**  
**ABERYSTWYTH RFC**  
**PLASCRUG**

**Post town**  
**ABERYSTWYTH**

**Post code**  
**SY23 1HL**

**Telephone number 01970 623800**  
**E-Mail Contact - Sec.AberystwythRFC@gmail.com**

**Where the licence is time limited the dates**

**LICENCE NOT TIME LIMITED**

**Licensable activities authorised by the licence**

**REGULATED ENTERTAINMENT:**

**PLAYS**

**FILMS**

**INDOOR SPORTING EVENTS**

**LIVE MUSIC**

**RECORDED MUSIC**

**PERFORMANCES OF DANCE**

**ANYTHING SIMILAR TO LIVE or RECORDED MUSIC or PERFORMANCES OF DANCE**

**PROVISION OF FACILITIES FOR:**

**MAKING MUSIC**

**DANCING**

**ANYTHING SIMILAR TO MAKING MUSIC or DANCING**

**LATE NIGHT REFRESHMENT**

**SALE BY RETAIL OF ALCOHOL**

**The times the licence authorises the carrying out of licensable activities**

**REGULATED ENTERTAINMENT:**

<b>PLAYS</b>	<b>SUN TO SAT 12:00 - 00:00</b>
<b>FILMS</b>	<b>SUN TO SAT 12:00 - 00:00</b>
<b>INDOOR SPORTING EVENTS</b>	<b>SUN TO SAT 08:00 – 00:00</b>
<b>LIVE MUSIC</b>	<b>SUN TO SAT 12:00 - 00:00</b>
<b>RECORDED MUSIC</b>	<b>SUN TO SAT 12:00 - 00:00</b>
<b>PERFORMANCES OF DANCE</b>	<b>SUN TO SAT 12:00 - 00:00</b>
<b>ANYTHING SIMILAR TO LIVE or RECORDED MUSIC or PERFORMANCES OF DANCE</b>	<b>SUN TO SAT 12:00 – 00:00</b>
<b>PROVISION OF FACILITIES FOR:</b>	
<b>MAKING MUSIC</b>	<b>SUN TO SAT 12:00 - 00:00</b>
<b>DANCING</b>	<b>SUN TO SAT 12:00 – 00:00</b>
<b>ANYTHING SIMILAR TO MAKING MUSIC or DANCING</b>	<b>SUN TO SAT 12:00 – 00:00</b>
<b>LATE NIGHT REFRESHMENT</b>	<b>SUN TO THUR 23:00 – 00:30</b> <b>FRI-SAT 23:00 – 01:30</b>

**SALE BY RETAIL OF ALCOHOL –**

**SUN to THURS: 10:00 – 24:00**  
**FRI and SAT: 10:00 – 01:00**

**NON STANDARD TIMINGS:**

**New Year's Eve:**

**From commencement of hours New Year's Eve to conclusion of hours New Year's Day**

**St. David's Day, St. Patrick's Day, Christmas Eve: one additional hour.**

**Major Live Sporting Events taking place in other parts of the world and outside BST and GMT i.e. Rugby, Soccer, Cricket, Boxing, American Football, Motor Racing G.P's to sell hot food, hot beverages and alcohol 30 minutes prior to event and to conclude 30 minutes following event**

**The opening hours of the premises**

**SUN to THURS 08:00 – 00:30**  
**FRI and SAT 08:00 – 01:30**

**Where the licence authorises supplies of alcohol whether these are on and/or off supplies**

**ON AND OFF SALES**

**Name, (registered) address, telephone number and email (where relevant) of holder of premises licence**

**COMMITTEE OF ABERYSTWYTH RFC  
PLASCRUG,  
ABERYSTWYTH,  
CEREDIGION**

**TEL: 01970 623800**

**B ISAAC (HON SECRETARY) E-MAIL : [Sec.AberystwythRFC@gmail.com](mailto:Sec.AberystwythRFC@gmail.com)  
TEL: 01970 623800**

**Registered number of holder, for example company number, charity number (where applicable)**

**Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol**

**PETER WYN MORGAN**

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol**

**CER 1274**

**CEREDIGION COUNTY COUNCIL**

## **Annex 1 - MANDATORY CONDITIONS**

### **1 Mandatory conditions where licence authorises supply of alcohol**

(1) Where a premises licence authorises the supply of alcohol, the licence must include the following conditions.

(2) The first condition is that no supply of alcohol may be made under the premises licence-

(a) at a time when there is no designated premises supervisor in respect of the premises licence, or

(b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

(3) The second condition is that every supply of alcohol under the premises licence

must be made or authorised by a person who holds a personal licence.

### **2 Mandatory condition: exhibition of films**

(1) Where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.

(2) Where the film classification body is specified in the licence, unless subsection

(3)(b) applies, admission of children must be restricted in accordance with any recommendation made by that body.

(3) Where-

(a) the film classification body is not specified in the licence, or

(b) the relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question,

admission of children must be restricted in accordance with any recommendation made by that licensing authority.

(4) In this section-

"children" means persons aged under 18; and

"film classification body" means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 (c.39) (authority to determine suitability of video works for classification).

### **3 Mandatory condition: door supervision**

(1) Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, the licence

must include a condition that each such individual must be licensed by the Security Industry Authority.

(2) But nothing in subsection (1) requires such a condition to be imposed-

(a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c.12) (premises with premises licences authorising plays or films), or

(b) in respect of premises in relation to-

(i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or

(ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act).

(3) For the purposes of this section-

(a) "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies, and

(b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

## **The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2014**

### **With effect from 28<sup>th</sup> May 2014**

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1-
  - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
  - (b) “permitted price” is the price found by applying the formula –
$$P = D + (D \times V)$$
where –
    - (i) P is the permitted price
    - (ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
    - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol
  - (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence –
    - (i) The holder of the premises licence,
    - (ii) The designated premises supervisor (if any) in respect of such a licence, or
    - (iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;
  - (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) “valued added tax” means value added tax charged in accordance with the Value Added Tax Act 1994

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.  
  
(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

The Licensing Act 2003 (Mandatory Licensing Conditions) (Amendment) Order  
2014

The below Mandatory Conditions **replace** the Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010 and comes into effect **on 1<sup>st</sup> October 2014**

**Conditions 1 to 4 refer to all premises that sell or supply alcohol for consumption on the premises. Condition 3 is relevant to Premises that sell for consumption off the premises.**

1. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;



(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

**2.** The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

**3. (1)** The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

(a) a holographic mark, or

(b) an ultraviolet feature.

**4.** The responsible person must ensure that—

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.”

## **Annex 2 - Conditions consistent with the operating Schedule**

### **Promotion of Licensing Objectives**

#### **a) General – all four licensing objectives**

Staff will be trained to receive instruction as to the requirements of the Licensing Act 2003 and have been made aware of our operating schedule. Staff will be trained to request I.D. from anyone who appears to be under 21 and not to serve people who are already drunk. They will also be trained to operate the CCTV recording equipment.

#### **b) The prevention of crime and disorder**

We will not sell alcohol to anyone who appears to be drunk or is violent, quarrelsome or disorderly. The Premises is secured by good quality locks and is alarmed. When **public entertainment** is provided then door supervisors will be used ratio: 1 for every 100 persons.

Entertainment events will have registered SIA door persons on duty at the premises. They will be supplemented by members of the club committee who will be fully briefed on their roles and responsibilities. The SIA staff will wear branded clothing and identification licence badges and will be easily identified.

The SIA staff and stewards will be strategically placed at the entrance and both inside and outside any event marquees. The staff will include female members of staff to assist in dealing with female attendees.

#### **c) Public safety**

Fire safety. CCTV systems cover the inside and outside of the premises and meet Dyfed-Powys Police requirements, outdoor lighting, risk assessments (copy available for inspection). Public liability insurance in force and we will advise our insurers of this operating schedule. No glasses or glass bottles will be allowed outside the main club premises. During events any drinks supplied outside the main club premises will be served in polycarbonate, plastic glasses or plastic bottles.

The safety of persons attending any events held at the club will be a main consideration. Male and female door supervisors will have the right to search any bags handbags or clothing if they suspect anyone is carrying bottles into the venue. Notices will be placed at the main entrance stating that persons may be subject of a search. Any items which may be used to cause injury to persons will be confiscated.

Doorpersons to ensure that the capacities for each area are not exceeded:

**CLUBHOUSE** - 180 (Main Bar), 60 (Lounge) 60 (Junior Room).

**FIRST TEAM PITCH Zone A** – 500 Marquee and 1000 on pitch area.

**SECOND TEAM PITCH Zone B** – 1000.

**CAR PARK Zone C** – 700.

When events are held outside the club premises, the club will ensure that security safety fencing is erected along the car park entrance, which borders Park Avenue.

All marquees and bar structures will be assembled by professional event staff who are trained in the erection of such structures.

**AREA IN FRONT OF CLUBHOUSE and FIRST TEAM PITCH (Marked Zone A).**

It is proposed to erect a marquee in the identified area in the car park in order to play live music. The area is highlighted on the attached plan and the marquee will not exceed 10m x 20m in size.

In addition, it is proposed to erect a bar inside the marquee in the location marked on the attached plan. The bar will not exceed 5m x 4m in size

The speakers will be positioned in the direction of the Cemetery in order to minimise any disruption to local residents. There are large trees bordering this area, which will assist in reducing noise nuisance.

**SECOND TEAM PITCH (Marked Zone B).**

When Rugby tournaments are being held it is proposed to erect a small marquee with a maximum size of 10M x 5m. The purpose of this facility is to serve spectators who are viewing matches on the pitch in zone B. This marquee will house a small bar of a maximum size of 10m x 5m, which will not be open after 20:00. The bar will serve canned and bottled beer, which will be supplied to the consumer in Polycarbonate or plastic glasses or plastic bottles.

**CAR PARK AREA (Marked Zone C)**

It is proposed to erect a marquee in the identified area in the car park in order to provide live entertainment in the form of music. The area is highlighted on the attached plan and the marquee will not exceed 27m x 10m in size.

In addition, it is proposed to erect a bar to serve alcoholic and soft drinks inside the marquee. The bar structure will not exceed 5m x 3m in size.

**FIRST AID**

There is a defibrillator at the premises which is available for use at the premises. There are first aid boxes available at the clubhouse. We will order and supply additional first aid boxes, which will be available for use during external events.

The club will ensure that at least 4 trained first aiders will be available during events held outside the clubhouse.

During large sporting events the club will arrange for the provision of first aid by St John's Ambulance or other similar trained organisation.

The main entrance area will be kept free of any obstruction to ensure that any attending emergency vehicles will have easy access to the site.

For events held in the car park, a generator will be used and the electricity supply will be connected by a professional electrician. The external electric supply/ speakers etc will be connected to a residual current device (RCD is a sensitive safety device that switches off electricity automatically if there is a fault). Events held in the marquee outside the front of the clubhouse/Pitch Zone A will be supplied by using electricity cables running from the clubhouse. This cabling will be armoured.

Fire extinguishers are contained at various locations within the clubhouse premises. In addition, further fire extinguishers will be available at appropriate locations at the suite and near to the Marquees, erected stages and bar areas. Club stewards and security staff on duty at events will be informed of the location of the firefighting equipment.

There is lighting on the exterior of the clubhouse which illuminates the car park. In addition, there is street lighting in Plascrug Avenue, which also illuminates the area. In the event of a large emergency access would be available to the pitch lights.

In the event of any large scale incident at the site, the club will make the premises available for use by emergency personnel.

In the event that person(s) are asked to leave the premises due to unruly behavior, persons responsible for poor behavior will not be allowed to re-enter events.

#### **d) The prevention of public nuisance**

Doors and windows closed during live and recorded entertainment except for access and egress. Noise is regularly monitored to ensure neighbours are not disturbed, our location also assists in this regard. Customers are requested to leave quietly and orderly and notices to this effect are displayed.

Live entertainment will cease at Midnight and the speakers will be positioned in a manner to minimize disruption to local residents.

During events held in front of clubhouse and first team pitch (**Marked Zone A**) - The speakers will be positioned in the direction of the Cemetery in order to minimise any disruption to local residents. There are large trees bordering this area, which will assist in reducing noise nuisance.

During events held in Car Park Area (**Marked Zone C**) the speakers will be positioned in the direction of the clubhouse in order to minimise any disruption to local residents.

**e) The protection of children from harm**

Staff will be trained and instructed not to sell alcohol to anyone who appears to be under 18 years. They will challenge anyone who appears to be under 21 years and demand I.D. They are instructed only to accept photographic I.D. i.e. passports, driving licence and valid cards. If in doubt they are not to sell alcohol.

The Bar Manager, or in their absence their deputy will be responsible for being the Young Persons Responsible officer. In the event of any young person being identified as being ill/under the influence the officer will establish the contact detail of their responsible guardian and make contact with them.

During entertainment events held outside the premises, age wrist bands will be supplied to persons over 18 years of age. The wrist bands will only be provided to persons who are obviously over 18 or persons who prove their age by producing a recognized identity document. The serving policy to be adopted during the events will be a 'No wrist band – no sale policy'.

**CCTV**

We agree that the CCTV is compliant with the Dyfed-Powys conditions for licensed premises:

1. The system must be installed by a company certified by SSAIB or NSI Gold standard. House Safe Security.
2. The Clubhouse and Areas designated Zone A and Zone C and the entry and exit areas must be covered by cameras, and there must not be any hidden or obscured areas. This will deal with issues which have arisen outside the premises when customers have been arriving or leaving
3. Main entrance / exit to have a camera meeting a minimum of 100%R image quality
4. All footage must be of good quality and of a minimum performance capability sufficient to identify individuals
5. It must be in colour
6. It must record at a minimum of 12 images per second
7. All images will be time and date stamped

8. All footage during the hours of Licensable activities to be retained for a period of 30 days
9. The CCTV system must operate continuously, and if a defect arises the police must be informed and immediate arrangements must be made to rectify the fault
10. All footage must on demand be made available to a police officer or PCSO for viewing and a copy of that footage made immediately available to a police officer or PCSO.
11. At all times during the period of operation of the premises there must be a competent person on the premises able to undertake the export of recordings quickly onto a removable storage medium. Memory Stick, CD, or DVD format is acceptable to the police. The master copy will be available to the police on demand.
12. The system must incorporate a means of transferring images from the hard-drive to a format that can be played back on any Microsoft Windows or MAC compatible computer. The application software required to launch and view recorded images must either be included as part of the standard operating system installed or be installed to the recorded media when the data is copied to that media
13. The system must be registered with the Information Commissioner (Tel 0303 123 1113 or email [registration@ico.org.uk](mailto:registration@ico.org.uk) )

**Annex 3 - Conditions attached after a hearing by the licensing authority/  
Mediation meeting**

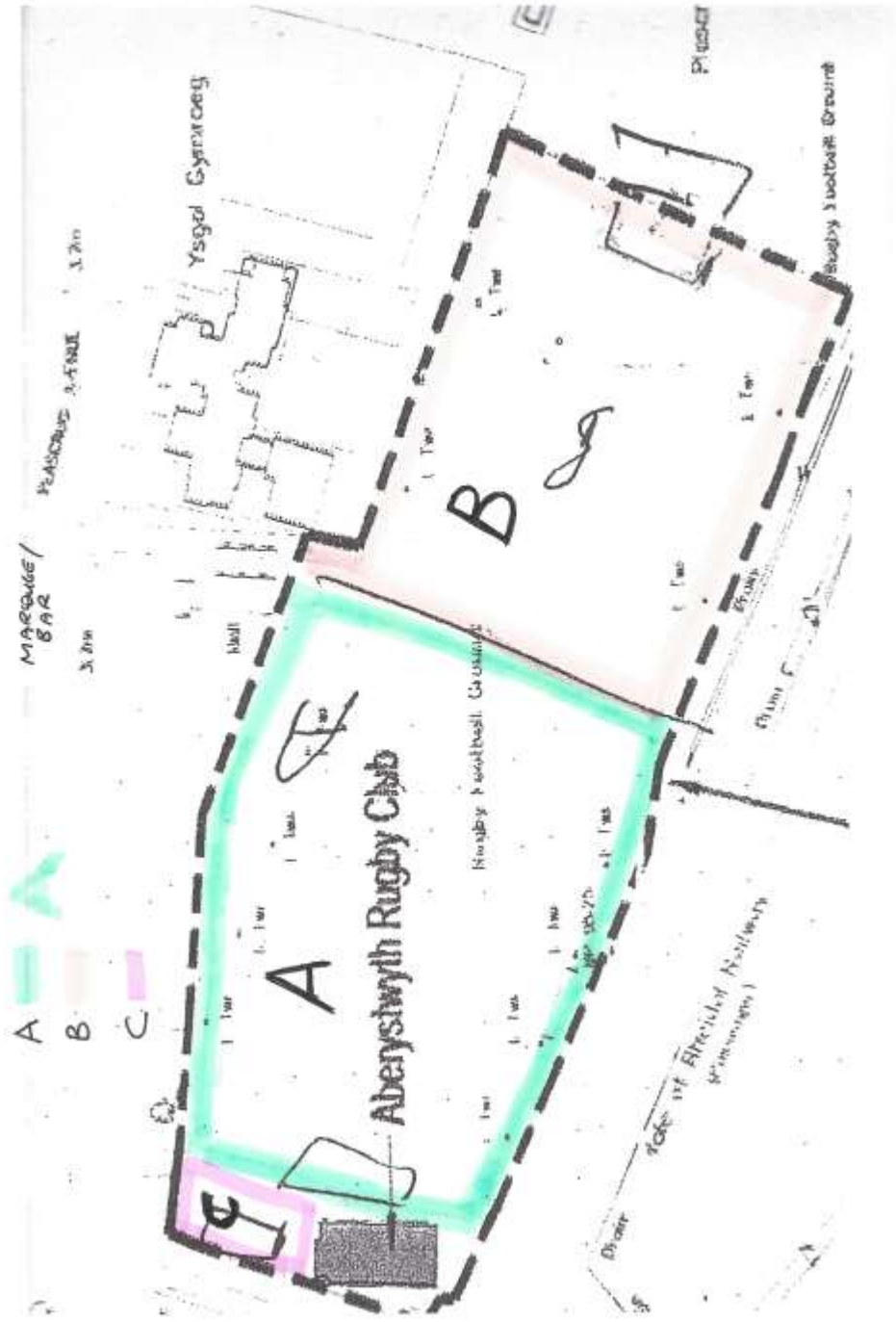
ANNEX 4 – PREMISES PLANS.

CLWB RYGBI

ABERYSTWYTH RFC



- MAIN BAR
- LOUNGE
- JUNIOR ROOM
- FIRE EXTINGUISHERS





## **LIST OF CLUB OFFICERS**

### **President**

Brian Morgan.

Tel – 07773671370

Email – [bmorgan925@aol.com](mailto:bmorgan925@aol.com)

### **Chairman**

Tim Lewis.

Tel – 07483218356

Email – [timothy.lewis18@btinternet.com](mailto:timothy.lewis18@btinternet.com)

### **Secretary**

Brian Isaac

Tel – 07818098442

Email – [sec.aberystwythrfc@gmail.com](mailto:sec.aberystwythrfc@gmail.com)

### **Treasurer**

Wyn Morgan

Tel- 07771512559

Email – [morg.ptrw@aol.com](mailto:morg.ptrw@aol.com)