

**LICENSING ACT 2003
PREMISES LICENCE**

Cyngor Sir **Ceredigion** County Council

Premises licence number

PRM 0423 (Issued 28/05/2018)

Part 1 - Premises details

Postal address of premises, or if none, ordnance survey map reference or description	
CEREDIGION MUSEUM, THE COLISEUM, TERRACE ROAD,	
Post town ABERYSTWYTH	Post code SY23 2AQ
Telephone number 01970 633 087	

Where the licence is time limited the dates
LICENCE NOT TIME LIMITED

Licensable activities authorised by the licence
REGULATED ENTERTAINMENT:
PLAYS
FILMS
LIVE MUSIC RECORDED MUSIC
PROVISION OF PERFORMANCE OF DANCE
PROVISION OF ANYTHING SIMILAR TO LIVE MUSIC, RECORDED MUSIC
OR PERFORMANCE OF DANCE
FACILITIES FOR ENTERTAINMENT:
MAKING MUSIC
LATE NIGHT REFRESHMENTS
SALE BY RETAIL OF ALCOHOL

The times the licence authorises the carrying out of licensable activities

REGULATED ENTERTAINMENT:

PLAYS –FRIDAY, SATURDAY, SUNDAY 23:00 – 23:30

FILMS – SUNDAY TO THURSDAY – 10AM – 12 MIDNIGHT- FRIDAY AND SATURDAY 10AM TO 1AM

LIVE MUSIC AND RECORDED MUSIC : SUNDAY TO WEDNESDAY – 23:00 HRS – 12 MIDNIGHT

THURSDAY, FRIDAY, AND SATURDAY – 23:00 HRS TO 02:00

PROVISION OF PERFORMANCE OF DANCE : SUN- WEDNESDAY 10:00HRS TO 12 MIDNIGHT

THURSDAY, FRIDAY, AND SATURDAY – 23:00 HRS TO 02:00

PROVISION OF ANYTHING SIMILAR TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCE OF DANCE : SUN- WEDNESDAY 10:00HRS TO 12 MIDNIGHT

THURSDAY, FRIDAY, AND SATURDAY – 23:00 HRS TO 02:00

PROVISION OF PERFORMANCE OF DANCE : SUN- WEDNESDAY 10:00HRS TO 12 MIDNIGHT

THURSDAY, FRIDAY, AND SATURDAY – 23:00 HRS TO 02:00

LATE NIGHT REFRESHMENTS - SUN- WEDNESDAY 23:00 - MIDNIGHT -

THURSDAY, FRIDAY, AND SATURDAY – 23:00 HRS TO 02:00

SALE BY RETAIL OF ALCOHOL: SUN- WEDNESDAY 10:00HRS TO 12 MIDNIGHT - THURSDAY, FRIDAY, AND SATURDAY – 23:00 HRS TO 02:00

NON STANDARD TIMINGS - New Years Eve, Valentines Day ,St Dwynwen Day, May Bank holiday Monday, Spring Bank Holiday Monday, August Bank Holiday Monday ,Halloween and November 5th and Christmas Eve until 2am, with 30 minutes to drink up.

The opening hours of the premises

SUNDAY TO WEDNESDAY : 1000-00:30 HRS - THURSDAY FRIDAY AND SATURDAY - 10:00 – 02:30 HRS

NON STANDARD TIMINGS - New Years Eve, Valentines Day ,St Dwynwen Day, May Bank holiday Monday, Spring Bank Holiday Monday, August Bank Holiday Monday ,Halloween and November 5th and Christmas Eve until 2-30AM

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

ON AND OFF SALES

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

**CEREDIGION COUNTY COUNCIL,
PENMORFA,
ABERAERON
SA46 0PA**

Registered number of holder, for example company number, charity number (where applicable)

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Carolyn Canham

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

MU0696

POWYS COUNTY COUNCIL

Annex 1 - MANDATORY CONDITIONS

1 Mandatory conditions where licence authorises supply of alcohol

(1) Where a premises licence authorises the supply of alcohol, the licence must include the following conditions.

(2) The first condition is that no supply of alcohol may be made under the premises licence-

(a) at a time when there is no designated premises supervisor in respect of the premises licence, or

(b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

(3) The second condition is that every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

2 Mandatory condition: exhibition of films

(1) Where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.

(2) Where the film classification body is specified in the licence, unless subsection

(3)(b) applies, admission of children must be restricted in accordance with any recommendation made by that body.

(3) Where-

(a) the film classification body is not specified in the licence, or

(b) the relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question,

admission of children must be restricted in accordance with any recommendation made by that licensing authority.

(4) In this section-

"children" means persons aged under 18; and

"film classification body" means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 (c.39) (authority to determine suitability of video works for classification).

3 Mandatory condition: door supervision

(1) Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, the licence

must include a condition that each such individual must be licensed by the Security

Industry Authority.

(2) But nothing in subsection (1) requires such a condition to be imposed-

(a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c.12) (premises with premises licences authorising plays or films), or

(b) in respect of premises in relation to-

(i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or

(ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act).

(3) For the purposes of this section-

(a) "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies, and

(b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2014

With effect from 28th May 2014

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1-
 - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - (b) “permitted price” is the price found by applying the formula –
$$P = D + (D \times V)$$
where –
 - (i) P is the permitted price
 - (ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol
 - (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence –
 - (i) The holder of the premises licence,
 - (ii) The designated premises supervisor (if any) in respect of such a licence, or
 - (iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) “valued added tax” means value added tax charged in accordance with the Value Added Tax Act 1994

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

The Licensing Act 2003 (Mandatory Licensing Conditions) (Amendment) Order
2014

The below Mandatory Conditions **replace** the Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010 and comes into effect **on 1st October 2014**

Conditions 1 to 4 refer to all premises that sell or supply alcohol for consumption on the premises. Condition 3 is relevant to Premises that sell for consumption off the premises.

1. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

3. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

(a) a holographic mark, or

(b) an ultraviolet feature.

4. The responsible person must ensure that—

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.”

Annex 2 - Conditions consistent with the operating Schedule

a) General – all four licensing objectives

The Museum is open to the public primarily as a museum and art gallery possessing many artefacts from Ceredigion and preserving them for future generations. The Stage is situated in the auditorium inside the main museum gallery where films and plays are performed. The art gallery and the main hall have been/will be used to sell alcohol alongside art exhibitions, book launches, educational lectures and other functions. Wine is given away or sold as part of an inclusive ticket price at various events held throughout the year. The overall volume of alcohol sold clearly indicates that this is not the main reason to visit any of the areas or events at which alcohol is available.

Occasionally there is an option to host private functions in the museum. There are occasional plays and performances that are not strictly speaking, of an educational nature. There is therefore a requirement for evening events where the main reason to visit will be entertainment, or may involve a dining experience, with provision of alcohol.

The Tourism board shop is now included in the Museum premises and includes a counter from which Penderyn whisky and similar off licence of a quality gift nature will be sold. This is on the ground floor where the shop also constitutes the entrance to the new café (licensed separately).

Music will be both amplified and unamplified and will cover a wide range from classical events to live bands. This type of activity has not changed since 2005 where previously TENS have been requested.

The events will be sometimes during the day or early evening, but this is no longer licensable.

It is anticipated recorded music will always be amplified. This could include background to plays, films, or karaoke or disco style music. This type of activity has been offered since 2005 and provision of previous Temporary Event Notices has not created any complaints or problems.

This activity will take place during the day and early evening on occasions but is no longer licensable.

The Tourist Board shop will sell off sales like Penderyn Whisky, specifically as Tourism products for gifts.

if any film is shown that would be categorized as 18 and over, no minors will be allowed to purchase tickets or gain entry

it may be on occasion the premises will be open for events from 8am, though no licensable activity will take place.

Also New Years Eve, Valentines Day ,St Dwynwen Day, May Bank holiday Monday, Spring Bank Holiday Monday, August Bank Holiday Monday Halloween and November 5th and Christmas Eve licensable activities until 2am, with 30 minutes till closure of the premises

No alterations or additions to premises shall be made except with the prior approval of the licensing authority. No unlawful lottery or game shall be permitted on the premises. There is restricted entry into the museum after 5pm when parts of the museum (in pink on the plan) are open for private parties and/or other events. This is controlled via electric doors which will only open 30 minutes prior to a performance and will remain locked from one hour after performance start time (fire release excepted).Doors will be opened when performances end, and exiting audiences will be supervised by a steward or similar staff. Alcohol is not permitted in the museum galleries generally - but when an event is on ,alcohol is sold and consumed in the art gallery or the auditorium. The Museum must comply with various insurance regulations including supervisory staff whenever its open. There are several rare and fragile artefacts stored at the Museum so loud decibel /base style music cannot be used as the shelves vibrate under the artefacts putting them at risk.

b) The prevention of Crime and Disorder

The vicinity of the museum outside is well lit. The venue is primarily a museum, never promoting cheap alcohol as a sole attraction. There is a selective, but non discriminatory policy on who is allowed entry into the museum after 5pm (usually invitation or tickets only).The presence of the staff who constantly survey and are vigilant helps to prevent drug abuse on site .

The shop entrance will be manned during events, restricting access to events.

There are eight internal CCTV cameras monitored behind the reception desk. The CCTV provision is within Powys Police specification and digital footage will be retained for 30 days. It is recognized if an incident occurs police will require footage released immediately. Supervisory staff will be trained and volunteers will know who to contact to release the information. Door control involves an electronic locking system, detailed in the general box above. Further to the facts above the DPS will conduct risk assessments of specific events such as those that involve dancing after 10 at night and if necessary will employ SIA qualified door staff as well as the experienced provision already in place.

c) PUBLIC SAFETY

Fire Risks are assessed every six months, recorded in the fire safety book and actioned within one week. All exits and emergency routes highlighted (exit doors are tested monthly). Appropriate fire fighting equipment is shown on the plan. Fire alarms are linked directly to the fire station. Immediately prior to the admission of the public the nominated supervisor on duty will check all exits and passageways are unobstructed and functional. All standard conditions requested by the fire safety officer in the interests of health and safety will be adhered to. The licensee will maintain suitable and sufficient insurance in respect of risk of fire and third party claims arising from the use or the condition of the premises.

Capacity-200 of which 120 can be seated including staff and performers. There are no limits to numbers of performers or backstage personnel.

If exits are through secure routes, there is in place an action plan allowing all doors and escape routes to immediately be accessible, including a lift for disabled visitors. There will be a notice by each phone in the premises with the method of phoning the fire brigade and the address of the premises. Supervisors will have an electric torch and will be responsible for specific fire exits. All exit routes will be kept clear from obstruction.

d) THE PREVENTION OF PUBLIC NUISANCE

People leaving in a noisy or boisterous manner after dark are marshalled from the premises and if persistent are banned. Last entry time to the auditorium or art gallery (only parts of premises open after 5pm) is 23.00 hrs. Deliveries will be arranged before 18.00hrs.

e) THE PROTECTION OF CHILDREN FROM HARM

Alcohol will be displayed and served from behind the counter or locked away from children in display cabinets.

No child under 18 will be allowed to purchase or consume alcohol and accompanying adults will only be able to purchase alcoholic drinks for themselves if there are large groups with mixed ages and several under 18's.

The manager will be vigilant in checking ID. Only Pass logo ID, passports or driving licenses with photos will be accepted as evidence someone is over 18.

Children under 16 will be allowed access to all areas unaccompanied unless the reason to visit the museum premises is other than normal museum open times or events. In the unlikely event the main reason to visit outside Museum hours, is to consume alcohol, under 16 year olds will need to be accompanied by an adult over 18 on the premises. This may only

happen in areas shaded in pink on the plan (One floor with two floors of VOID space.)

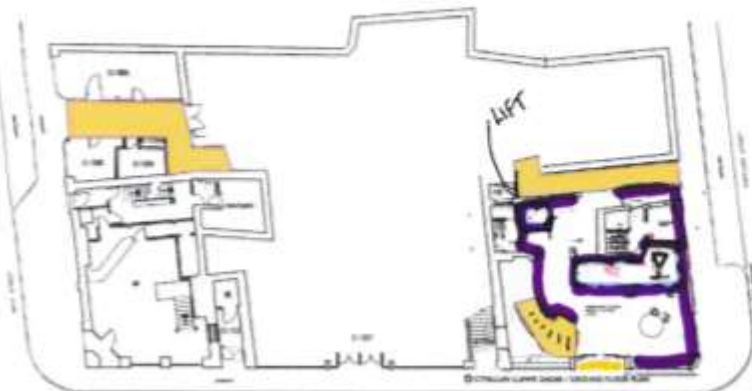
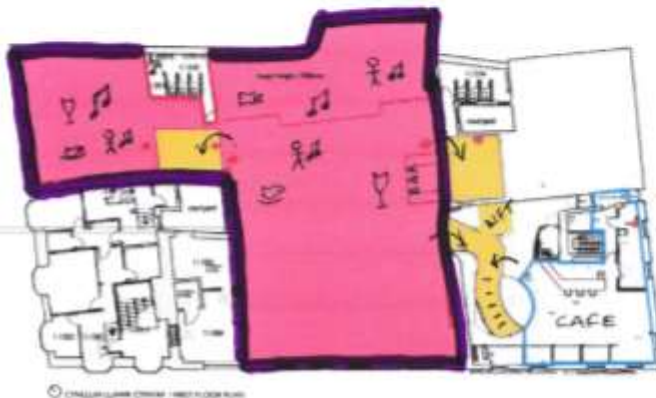
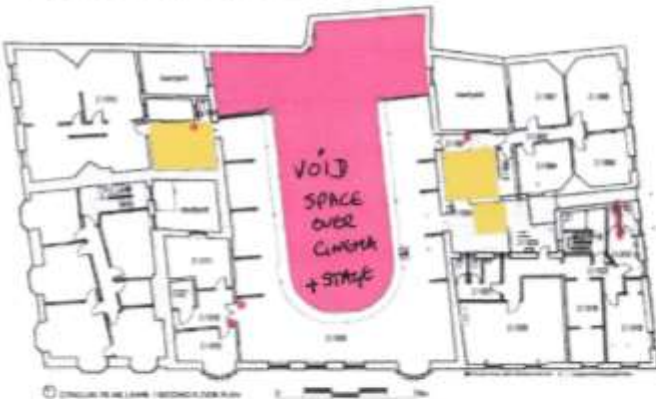
No moving picture will be shown unless age restrictions will be clearly displayed in adverts of films, at entrances to the auditorium before the film. No offensive material will be displayed.

We adhere to the council child protection policy. There are many family occasions, events and classes at the theatre, but entertainment events do cover all age groups. The theatre does provide entertainment such as films certified 18 and blue comedians on occasions. These are ticketed events and as necessary ID is checked at the entrance to the event and will be refused to under 18's. Events that are considered adult entertainment are clearly marked on advertisements of any kind, electronic or hard copy.

If any film is shown that would be categorized as 18 and over, no minors will be allowed to purchase tickets or gain entry.

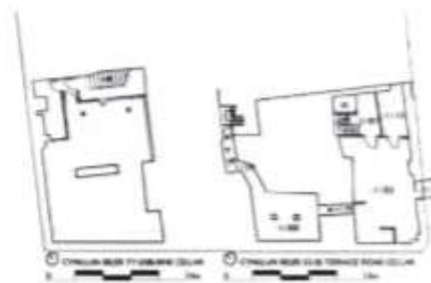
**Annex 3 - Conditions attached after a hearing by the licensing authority/
Mediation meeting**

Annex 4 – Plans



KEY

- Fire extinguisher
- ☺ alcohol
- ☺ hot drink / food / late night refreshment
- ♫ dance - performance - plays
- ♫ live / amplified / recorded music
- ☑ film
- Pink area = Time differentiation of reason to visit - evening events may be alcohol related not museum.
- Green area = Fire escapes
- purple licensed activity shown in perimeter of licenced premises.
- Fire escape routes ↻



GEORGE + TOMOJI PENZANCE ARCHITECTS LTD 100A-100B, PENZANCE, CORNWALL TR9 0AA 01772 893333		CE CHANNON DC 15-08 117
ANNEQUENA CHANNON MUSEUM 100A-100B, PENZANCE, CORNWALL TR9 0AA 01772 893333		15-08 117

● Fire Extinguisher
 ☺ Film & Recorded Music
 ☺ Serving Alcohol
 ☺ Performance
 ☺ Hot Food and Drink