

REVISED TEMPORARY ADDENDUM TO THE “OPERATIONAL PROCEDURES FOR MEMBERS OF THE PUBLIC ADDRESSING THE DEVELOPMENT CONTROL COMMITTEE” IN RESPONSE TO COVID-19

The temporary addendum to the “Operational Procedures for Members of the Public Addressing the Development Control Committee” in response to COVID-19, whereby written submissions of no more than 500 were to be read out at Committee, no longer applies.

The addendum came about as a result of the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020). The Regulations had the effect of suspending the “Operational Procedures for Members of the Public Addressing the Development Control Committee” within the Constitution.

These Procedures are now reinstated and can be found here- Part 4 Doc. I:

<http://www.ceredigion.gov.uk/media/8985/ceredigion-county-council-constitution-march-2021.pdf>

From 13 October 2021 applicants, agents and objectors will be given the opportunity to address the Committee directly via ‘zoom’ for a maximum period of 5 minutes. If more than one objector wants to speak, objectors will be either encouraged to appoint one spokesperson or split the 5 minutes available. The matters which are raised must only pertain to relevant planning considerations.

If you choose to present your representation, you will need to notify the Clerk of the Committee in advance in order that appropriate access can be provided during the meeting. You will be issued with a zoom ‘Attendee’ link, which will be transferred to a zoom ‘Panellist’ for the duration of your presentation. During this time, you will be both visible and audible. However you will need to turn both your camera and your microphone on once your link has been transferred. Notice will need to be given to the Clerk of the Committee by midday on the Tuesday before the Committee. You will also be given the option of providing a written submission as a back-up if, on the day of Committee, you are unable to address the Committee for technical reasons. However, if the written submission is not received by 5pm on the Monday before the Committee, the opportunity to present a submission will be forfeited. The Committee will then continue with deliberations without representations being made.

It is acknowledged that some members of the public may be hesitant to use ‘zoom’ or may have concerns regarding access or connectivity, therefore in the interim period (until such time as a hybrid system can offer the option of attending in person or remotely) participants will also be given the alternative option of presenting their submissions in writing to be read out by a member of the Democratic Services. The 5 minute rule also applies to written submissions which are read out at Committee. Written representation must be submitted to the Clerk of the Committee as soon as possible and not later than 5pm on the Monday before the Committee (which usually meets on a Wednesday). This form should be e-mailed to democracy@ceredigion.gov.uk