



Electoral Services
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Neuadd Cyngor Ceredigion, Penmorfa
Aberaeron, Ceredigion
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www.ceredigion.gov.uk

Reference number:

Dear Occupier

You must respond so we can check who is eligible to register to vote.

Everyone who lives in Wales and is 14 or over can now register to vote. Check that all names are included and correct. More information on who is eligible to register to vote can be found on page 2.

People we have registered to vote at this address:

Full Name	Nationality	Aged 76 or over (exempt from jury service)	Postal or proxy vote? (more info page 2)	Included on open register? (more info page 2)

You are legally required to respond to this letter. Please respond by
The easiest way is online. It takes just a few minutes.

- 1

Visit the website
www.registersecurely.com/ceredigion
- 
- 2

Enter your unique security code
Part 1:
Part 2:
- 
- 3

Update your household information and submit
Include the names and nationalities of everyone who lives at this address

If you add any new people they will also need to complete a registration application. They can do this at [gov.uk/register-to-vote](https://www.gov.uk/register-to-vote). We will send each new person a form if they do not apply online.

If you have a query, or need further information, please contact us using the details on page 1.

Yours faithfully

The Electoral Registration Officer

Who is eligible to register to vote?

You can register to vote if you are:

- Resident (usually live) in Wales and aged 14 or over (but you will not be able to vote in Senedd elections until you are 16. You will not be able to vote in UK Parliamentary, local council or Police and Crime Commissioner elections until you are 18).

You must also be either:

- A British, Irish or European Union citizen, or
- A Commonwealth citizen or foreign citizen who has leave to enter or remain in the UK, or who does not require such leave.

Postal and proxy votes

To arrange to vote by post or by proxy (someone you trust voting on your behalf) you can download an application form at [electoralcommission.org.uk/voter](https://www.electoralcommission.org.uk/voter). To change any existing postal or proxy vote arrangements contact us using the details on page 1.

The open register

The open register is an extract of the electoral register, but it is not used for elections. It can be bought by anyone and used for many purposes including confirming name and address details and direct marketing purposes.

Removing your details from the open register does not affect your right to vote. If you are aged under 16 your details will not be included in the open register.

You can find out more information about both registers and how they may be used at [gov.uk/register-to-vote](https://www.gov.uk/register-to-vote) or you can contact us using the details on page 1.

Privacy statement

We collect information under the legal basis of a task carried out in the public interest, as set out in the Representation of the People Act 1983, the Senedd and Elections (Wales) Act 2020 and related regulations. We look after personal information securely and follow data protection legislation.

If you opted-out of the open register we will only use the information you give us for electoral purposes, including matching it against other sources of data to support the electoral register. If you are currently registered, where applicable, we have processed your data correctly. We will not give personal information to anyone else, unless we have to by law. The law requires us to share your information with candidates, political parties and campaigners for democratic engagement purposes and credit reference agencies to check your identity when you apply for credit.

If you have not opted-out of the open register your name and address can be bought by anyone and used for lots of purposes, including direct marketing.

The Electoral Registration Officer is the Controller. They must have a policy document known as a privacy notice setting out how they process personal data. Refer to the privacy notice at <https://www.ceredigion.gov.uk/your-council/data-protection-freedom-of-information/data-protection/privacy-notice/electoral-services-privacy/> or contact us to request a copy. The Electoral Registration Officer, Neuadd Cyngor Ceredigion, Penmorfa, Aberaeron, Ceredigion SA46 0PA, 01545 572 032